



Affiliated to Tribhuvan University

Janajyoti Campus

Bhimad-6, Tanahun

EMIS Report

2082



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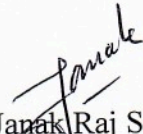
ACKNOWLEDGEMENTS

The EMIS Committee would like to extend its deepest appreciation to the Janajyoti Campus Management Committee and the campus administration for their steadfast support and for providing the essential information that formed the foundation of this report. Their timely cooperation and constructive engagement greatly contributed to ensuring the reliability and completeness of the data compiled herein.

We express our sincere gratitude to the Campus Chief, Mr. Keshav Raj Kaphle; Assistant Campus Chief, Mr. Shiva Dutta Chapagai; RMC Coordinator, Mr. Deepak Bhattarai; and Assistant Administrator, Mr. Sunil Pathak, whose valuable guidance, thoughtful suggestions, and continuous encouragement played a pivotal role in directing the preparation of this report and in bringing it to completion within the stipulated time.

Our heartfelt thanks are also extended to all the teaching and non-teaching staff of Janajyoti Campus. Their readiness to share information, collaborate with the EMIS Committee, and provide necessary support was instrumental in presenting a comprehensive account of the campus's academic, administrative, and institutional activities.

Lastly, we remain indebted to everyone who contributed, directly or indirectly, to the successful preparation of this report. It is through the collective efforts, commitment, and cooperation of all stakeholders that this work has been accomplished.


Janak Raj Shrestha
Coordinator

ABBREVIATIONS AND ACRONYMS

BBS	: Bachelor of Business Studies
B.Ed.	: Bachelor of Education
CBS	: Central Bureau of Statics
CDC	: Curriculum Development Center
CMC	: Campus Management Committee
DOE	: Department of Education
DOM	: Department of Management
EMIS	: Education Management Information System
GER	: Gross Enrollment Ratio
HE	: Higher Education
HERP	: Higher Education Reform Project
IT	: Information Technology
RMC	: Research Management Cell
STR	: Student Teacher Ratio
UGC	: University Grants Commission

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Executive Summary

The EMIS (Education Management Information System) committee of Janajyoti Campus, Bhimad, has prepared this annual report to present a comprehensive overview of the campus's statistical and operational information. The primary objective of the report is to provide insights into the current status and functioning of the campus, based on data collected from various departments, administrative records, and campus documents.

Janajyoti Campus prides itself on its committed and dynamic team of faculty and non-teaching staff, who collectively create a conducive academic environment for learning. Currently, the campus employs 14 faculty members, dedicated to the Education and Management departments, delivering quality education to 209 students at the bachelor's level. The campus currently offers two programs across these two departments, ensuring a focused academic approach.

Additionally, the campus has established a Research Management Cell (RMC) to encourage and engage both students and teachers in research initiatives, fostering a culture of inquiry and innovation. This initiative aims to enhance the academic experience and contribute to the intellectual development of the campus community.

Situated in the south-western region of the Tanahun district, Janajyoti Campus holds significant potential as a higher education provider. With adequate support and funding from various levels of government and the University Grants Commission (UGC), the campus is well-positioned to deliver quality higher education and contribute meaningfully to the nation's academic and professional development. By leveraging its existing resources and securing additional support, Janajyoti Campus aspires to become a leading institution in the region, offering exceptional educational opportunities and shaping the future of its students.

Chapter - 1

Introduction

The Education Management Information System (EMIS) report of Janajyoti Campus has been prepared as a comprehensive document that records the academic, administrative, financial, and research dimensions of the institution. Drawing data from various departments, administrative units, and official records, it provides an accurate picture of the campus's programs, faculty and staff, student enrollment, research initiatives, and financial status. By consolidating this information, the report serves as a reliable tool for planning, evaluation, and evidence-based decision-making, while also ensuring transparency and accountability in institutional development.

This first EMIS publication, initiated after the establishment of the EMIS Committee by the Campus Management Committee in 2076/08/08, reflects the collective efforts of faculty members, administrative staff, and the broader campus community. It presents details on governance, committees, academic activities, research and publications, financial records, and student statistics, offering insights for both internal improvement and external stakeholders. Ultimately, the report is intended to guide Janajyoti Campus in strengthening academic quality, fostering a culture of research, and promoting inclusive access to higher education.

Organization of the Report

This report is divided into eight sections to provide a comprehensive overview of Janajyoti Campus. The first section introduces the report, including its purpose and scope. The second section focuses on the administrative and management status of the campus, detailing its governance structure and operational framework. The third section provides academic information, covering the programs, courses, and academic activities offered by the campus. The fourth section highlights efforts in research and publication, showcasing contributions to knowledge creation and dissemination. The teaching and non-teaching staff of the campus are discussed in the fifth section, which includes details about their roles and contributions. Section six focuses on student-related activities, including enrollment data, extracurricular participation, and the student-teacher ratio. Section seven examines the financial sources and other activities of the campus, providing insights into resource generation and allocation. The report concludes with the eighth section, summarizing key findings and insights. Two annexes are included to provide additional supporting information.

Methodology

The preparation of this report involved contributions from various departments and the administrative section of Janajyoti Campus. Data were primarily collected from administrative records and analyzed using descriptive statistics. The findings are presented in a simple and accessible manner, using tables and figures where necessary, to ensure clarity and usability for all stakeholders.

Chapter - 2

Administrative & Management Status

Campus Management Committee

Janajyoti Campus operates under the governance of the Campus Assembly, which serves as the supreme decision-making body of the institution. The Campus Assembly is responsible for overseeing the overall policy framework and strategic direction of the campus.

The Campus Management Committee (CMC) functions as the executive body and plays a pivotal role in implementing policies and managing the day-to-day operations of the campus. The committee acts as the governing board, ensuring that the campus's goals and objectives are effectively met.

The CMC consists of 18 members, including individuals with diverse expertise and experience, all of whom contribute to the efficient governance of the campus. The current committee includes the following members:

Table 1: List of Executive Members of CMC

S.N.	Name	Status	Address
1	Jit Prakash Ale	Chairman	Bhimad-6, Tanahun
2	Umakant Shrestha	Vice-Chairman	Bhimad-6, Tanahun
3	Shardha Khanal	Member	Bhimad-6, Tanahun
4	Jibnatha Aryal	Member	Bhimad-6, Tanahun
5	Gopal Prasad Parajuli	Member	Bhimad-6, Tanahun
6	Indira Khadka	Member	Bhimad-6, Tanahun
7	Mausam Sharma Gaire	Member	Bhimad-5, Tanahun
8	Chudamani Khanal	Member	Bhimad-8, Tanahun
9	Milan Ale	Member	Bhimad-3, Tanahun
10	Arbin Shrestha	Member	Bhimad-7, Tanahun
11	Hast Bahadur Khadka	Member	Bhimad-6, Tanahun
12	Krishnakala Subedi	Member	Bhimad-6, Tanahun
13	Narendra Thapa	Member	Bhimad-5, Tanahun
14	Daynidhi Poudel	Member	Chairman, Janajyoti Secondary School
15	Shyam Sunder Joshi	Member	Ward Chairman, Bhimad-6, Tanahun
16	TU- Representative		
17	Hari Prasad Subedi	Member	PUCTA, Chairman, Janajyoti Campus
18	Keshav Raj Kaphle	Member-Secretary	Campus Chief

Academic Officials

The day-to-day operations of both the academic and non-academic functions of Janajyoti Campus are overseen by dedicated officials. These individuals are responsible for the supervision, monitoring, and evaluation of teaching staff, non-teaching staff, and students to ensure the campus runs efficiently and achieves its objectives.

The key academic leaders include:

1. Mr. Keshav Raj Kaphle – Campus Chief
2. Mr. Shiva Dutta Chapagai – Assistant Campus Chief

In addition to academic leadership, the following administrative officials play a crucial role in ensuring the smooth functioning of the campus by managing both academic and non-academic services:

1. Ms. Kamala Poudel – Accountant
2. Mr. Sunil Pathak – Assistant Administrator

Chapter - 3

Academic Status

Janajyoti Campus upholds a strong academic status through its Department of Education and Department of Management. The Department of Education is dedicated to preparing competent teachers, while the Department of Management focuses on developing future leaders and entrepreneurs. Both departments run undergraduate programs—B.Ed. and BBS—under the curriculum of Tribhuvan University, ensuring quality education with practical relevance.

Department of Education

The Department of Education at Janajyoti Campus plays a crucial role in shaping dynamic, innovative, and capable teachers and educators for the future. It serves not only the southwestern region of Tanahun district but also contributes to the education sector across the country.

- Number of Faculty Members: 10
- Number of Students: 91

Faculty members and students in the Department of Education work closely together in their academic pursuits, striving to better understand and improve educational practices. The department offers a variety of subjects and activities designed to foster comprehensive learning and practical experience, including:

- English Education
- Nepali Education
- Population Education
- Project Work
- Teaching Practice

Department of Management

The Department of Management at Janajyoti Campus focuses on preparing students for leadership roles in education, finance, business, industry, and government sectors. It aims to produce innovative entrepreneurs who can drive socio-economic development in Tanahun and beyond. The department's goal is to equip students with both the academic knowledge and practical skills necessary to excel in the fields of education and management.

- Number of Faculty Members: 6
- Number of Students: 118

Courses Offered

Janajyoti Campus offers the programs, which are designed according to the syllabus prescribed by the Curriculum Development Center (CDC) of Tribhuvan University. These programs are designed to prepare students for successful careers in education and business management, providing them

with the skills and knowledge necessary to contribute to both local and national development students can access the syllabus from the campus for the following courses:

1. Bachelor of Education (B.Ed. – 4 years)
2. Bachelor of Business Studies (BBS – 4 years)

Chapter - 4

Research & Publication Status

One of the key aspirations of Janajyoti Campus is to establish itself as a prominent research hub in the region. To achieve this, the campus has initiated various research and publication activities. These efforts are aimed at fostering a culture of research, enhancing the academic environment, and contributing to the development of the region through knowledge creation and dissemination. A Research and Publication Committee has been formed to oversee and manage these efforts, ensuring that the campus plays an active role in academic research and the dissemination of knowledge.

The Research and Publication Committee is responsible for the publication of several key academic materials, including:

- Journal of Janajyoti
- "JYOTIPUNJ" Smarika
- Academic Calendar
- Prospectus

Chapter - 5

Human Resource Management

Janajyoti Campus places a strong emphasis on creating an environment that fosters the best performance from both teaching and non-teaching staff. The campus recognizes and appreciates the invaluable contributions made by its faculty members, who are instrumental in enhancing the institution's reputation as a leading educational provider. Faculty members are not only dedicated to delivering high-quality education but also to innovating and preparing the next generation of students.

In addition to the teaching staff, the non-teaching staff plays a vital role in the smooth operation of the campus. Their responsibilities span various administrative functions, student support services, and other essential services that contribute to the overall success of the institution. The dedication of both teaching and non-teaching staff ensures a supportive and dynamic learning environment for all students.

Teaching Staffs

Table 2: List of Teaching Staffs

S.N.	Name	Position	Type of Tenure
1	Keshav Raj Kaphle	Campus Chief	Full Time
2	Shiva Dutta Chapagai	Asst. Campus Chief	Full Time
3	Sita Devi Bhattarai	Lecturer	Full Time
4	Hari Prasad Subedi	HoD, Education Department	Full Time
5	Deepak Bhattarai	Lecturer	Full Time
6	Laxmi Shrestha	Lecturer	Full Time
7	Narayan Maraseni	HoD, Management Department	Full Time
8	Janak Raj Shrestha	Asst. Lecturer	Full Time
9	Khumkanta Aryal	Asst. Lecturer	Part Time
10	Binod Thapa	Asst. Lecturer	Part Time
11	Keshar Bahadur Khadka	Asst. Lecturer	Part Time
12	Devi Kumari Adhikari	Asst. Lecturer	Part Time
13	Raju Pariyar	Asst. Lecturer	Part Time
14	Kamal Kanta Subedi	Asst. Lecturer	Part Time
15	Suraj Lamsal	Asst. Lecturer	Part Time

Non-Teaching Staff

Table 3: List of Non-Teaching Staffs

S.N.	Name	Position	Type of Tenure
1	Kamala Poudel	Accountant	Full Time
2	Sunil Pathak	Assistant Administrator	Full Time
3	Goma Kumal	Office Attendant	Full Time
4	Chameli Kumal	Security Guard	Full Time

Chapter - 6 STUDENTS STATUS

Table 4: Year-wise Enrollment Trends

Program	Year	Enrollment		
		2079	2080	2081
B.Ed.	First	48	19	42
	Second	22	26	16
	Third	30	16	19
	Fourth	25	24	14
BBS	First	40	37	54
	Second	42	25	30
	Third	32	25	16
	Fourth	30	19	18
Total		269	191	209

Figure 1: Year-wise Enrollment Trends of B.Ed.

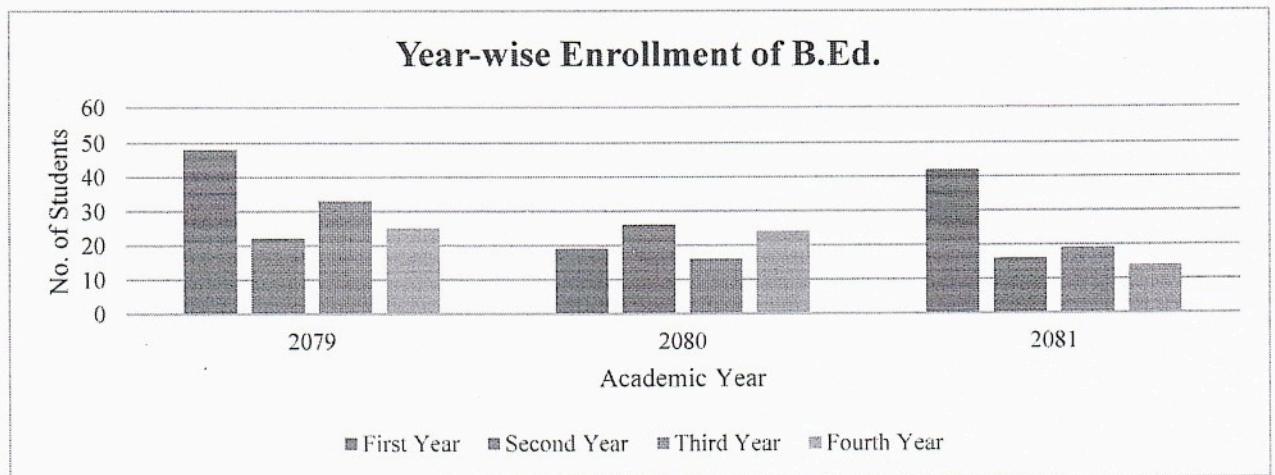


Figure 2: Year-wise Enrollment Trends of BBS

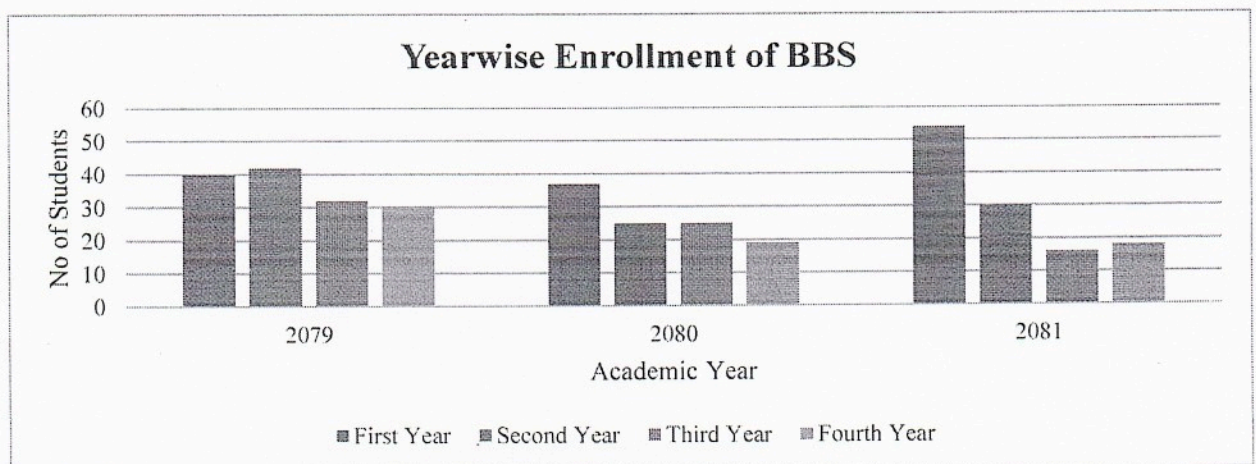
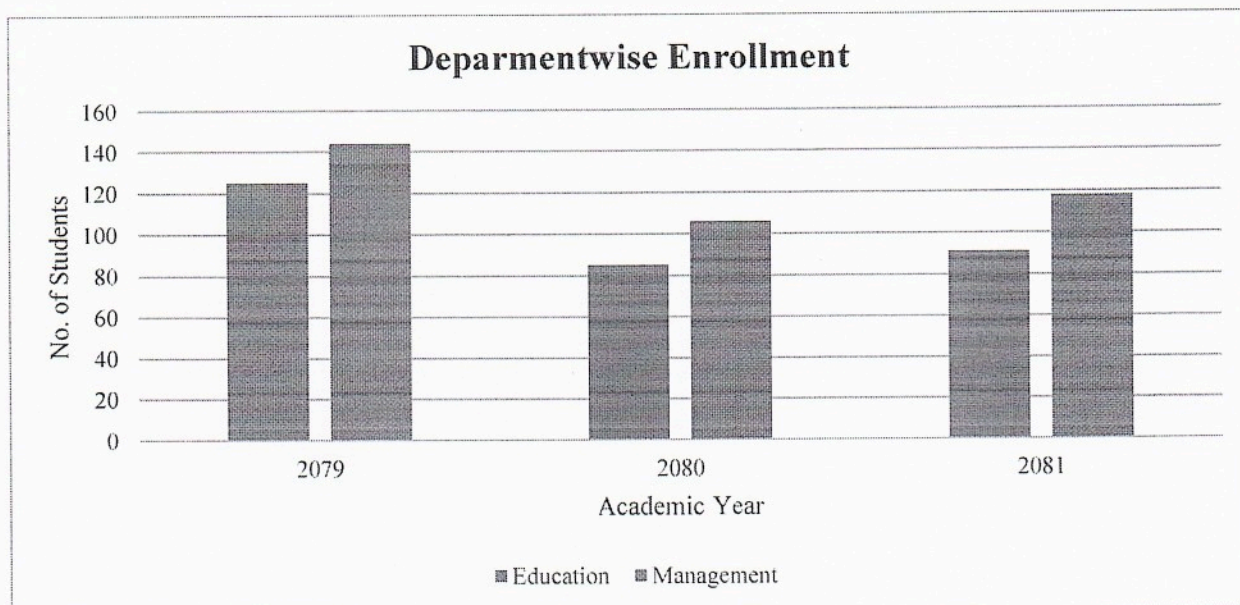


Table 5: Department-wise Enrollment Trends

Year	Department	
	Education	Management
2079	125	144
2080	85	106
2081	91	118

Figure 3: Department-wise Enrollment Trends



Scholarship

Janajyoti campus provides scholarships to the needy students who come from different backgrounds. Each year, the scholarship committee notifies to all its students regarding the application deadlines for the scholarships. Around 25.84 % students out of the total students get campus scholarship every year and 54 students were benefited from Student financial support fund development Committee in scholarship program, which is awarded on the basis of their economic status, physical status, geographic distance, regularity in campus, condition of result and marginalized community etc.

Table 6: Department-wise Scholarship

Scholarship Provider	Departments		Total
	Education	Management	
Campus Scholarship	32	16	48
University Grants Commission (UGC)	0	0	0
Ward Scholarship	5	1	6
Total	37	17	54

Table 7: Program-wise Graduates from 2079 to 2081

Programs	Total No. of Graduates		
	2079	2080	2081
B. Ed.	2	5	4
B.B.S.	5	21	13

Program-wise Students Teachers Ratios

The average number of students per teacher is measured by the total number of students divided by total number of teachers is called student-teacher ratio. The table given below indicates the student-teacher ratio (STR) of Janajyoti Campus that includes all teachers and students.

Table 8: Students-Teachers Ratio

Faculty	No. of Students	No. of Teachers	Student-Teacher Ratio
B. Ed.	91	10	9.1:1
BBS	118	6	19.67:1
Total	209	15	14.93 : 1

Chapter - 7
FINANCIAL STATUS

जनज्योति क्याम्पस

भिमाद न.पा-६, तनहूँ

आ. व. २०८१/०८२ आय व्यय विवरण
आम्दानी तथा खर्च शीर्षक

विवरण	अनुसूची नं.	रकम
शैक्षिक शुल्कबाट प्राप्त आम्दानी	१	७,२२४,२३०.००
क्याम्पस आन्तरिक स्रोतबाट प्राप्त आम्दानी	२	४२९,७५२.००
अनुदान तथा सहयोग प्राप्त	३	२,०६३,६००.००
ब्याज प्राप्त	४	१,०८८,२४६.४१
कुल आम्दानी		१०,८०५,८२८.४१
तलव, भत्ता	५	७,८५३,८०७.६०
वार्षिक परीक्षा खर्च,सेवा शुल्क प्रोजेक्टवर्क,अभ्यास शिक्षण तथा रजिष्ट्रेशन खर्च	६	६९३,४८५.००
आन्तरिक परीक्षा तथा शैक्षिक गुणस्तर वृद्धि	७	५४,०८६.००
छात्रवृत्ति तथा विद्यार्थी कल्याणकारी खर्च	८	३१२,१००.००
कार्यालय सञ्चालन तथा प्रशासनिक खर्च	९	२६७,१०५.००
विद्युत, पानी, सूचना तथा सञ्चार खर्च	१०	२१७,७२०.००
मर्मत संहार	११	१५९,१८०.००
संस्थागत तथा सुसाशन खर्च	१२	१५५,५४८.००
अनुसन्धान तथा प्रकाशन खर्च	१३	३४६,५५५.००
अतिरिक्त क्रियाकलाप तथा खेलकुद खर्च	१४	६८,६४३.००
अन्य विविध खर्चहरु		५,४२४.५५
कुल सञ्चालन खर्च		१०,१३३,६५४.१५
सञ्चालन नाफा		६७२,१७४.२६
स्थिर सम्पत्ति हास कट्टी	२४	१,९६६,९४०.५७
आम्दानी भन्दा खर्च बढी		-१,२९४,७६६.३१

जनज्योति क्याम्पस

भिमाद न.पा-६, तनहुँ

वासलात (Balance Sheet)

२०८२ असार मसान्त सम्म

पुजि तथा दायित्व		अनुसूची नं.	आ.व ०८१/८२	आ.व ०८०/८१
क	संचित कोष विवरण		३५,९७१,२२२.३७	३५,७२०,०१३.६८
ख	भुक्तानि गनुपर्ने गुरुयोजना निर्माण		४५,०००.००	४५,०००.००
ग	विभिन्न अक्षयकोष	२२	१,४९७,०८८.००	१,४९७,०८८.००
क, ख र ग को जम्मा			३७,५१३,३१०.३७	३७,२६२,१०१.६८
सम्पति तथा जायजेथा				
१	बैंक मौज्जात चल्ती तर्फ	१९	९,१४७,१८१.७३	३,४४७,३२१.४७
२	बैंक मौज्जात मुद्धती तर्फ	२०	६५०,०००.००	५,६५०,०००.००
क	बैंक जम्मा		९,७९७,१८१.७३	९,०९७,३२१.४७
ख	सहायागी वचत तथा ऋण सहकारी संस्था लि अक्षकोष.		१,४९७,०८८.००	१,४९७,०८८.००
१	भवन,चमेनागृह तथा महायज्ञ स्तम्भ	१५	१४,७४८,८६९.८२	१५,५२५,१२६.१३
२	गुरुयोजना निर्माण		१५८,८२८.७२	१६७,१८८.१३
३	क्याम्पस घेरावन्दी		१,१६१,३६३.१६	१,२२२,४८७.५४
४	खानेपानी बोरिङ		१,१९८,२२६.८७	१,२६१,२९१.४४
५	क्याम्पस प्रवेश गेट निर्माण		३३२,७२५.८१	३५०,२३७.६९
६	फुटपाथ		९९९,९३२.२०	१,०५२,५६०.२१
७	बास्केटवल कोट निर्माण		५१४,४२५.००	५४१,५००.००
८	मञ्च निर्माण		६०३,६४७.४८	६३५,४१८.४०
९	क्यारी तथा बगैचा निर्माण		४८२,८३७.५०	५०८,२५०.००
१०	खानेपानी शुद्धिकरण		२७०,८९२.५०	२८५,१५०.००
११	खेलमैदान		२२४,५८०.००	२३६,४००.००
१२	पार्क निर्माण		८५१,१३६.००	-
१३	फर्निचर	१७	१,१५८,५१५.५१	१,५४४,६८७.३५
१४	उपकरण तथा अन्य सम्पति	१८	३,०४५,९५६.८१	२,८०४,९४९.१९
१५	पुस्तक	१६	४०६,२९६.२६	४७१,६३९.१३
ग	स्थिर सम्पति जम्मा	२४	२६,१५८,२३३.६४	२६,६०६,८८५.२१
घ	महायज्ञ पाउनु पर्ने बाँकी	२३	६०,८०७.००	६०,८०७.००
क, ख, ग, र घ को जम्मा			३७,५१३,३१०.३७	३७,२६२,१०१.६८

Chapter - 8

CONCLUSION

Janajyoti Campus has evolved into a dynamic institution of higher education, dedicated to delivering quality academic programs and fostering an environment of innovation, inclusivity, and growth. It serves not only the educational needs of the southwestern region of Tanahun but also attracts students from neighboring districts, thereby broadening its academic reach. The campus emphasizes academic excellence, effective governance, and collaboration among faculty, staff, and students. With the combined efforts of its teaching and non-teaching personnel, it has maintained a vibrant learning environment, strengthened research participation, and promoted the holistic development of learners.

The academic foundation of Janajyoti Campus rests on its two departments—Education and Management—both of which prepare competent teachers, entrepreneurs, and professionals for local and national development. The introduction of a five-year strategic education plan is a significant milestone, providing a clear roadmap for improving academic quality, expanding research, and upgrading institutional infrastructure. Alongside this, the Research Management Cell has played an important role in cultivating inquiry, supporting publications, and encouraging faculty and students to engage in knowledge creation and dissemination.

Equally noteworthy is the campus's commitment to inclusivity and access. By welcoming students from diverse social, cultural, and geographic backgrounds, it has strengthened its vision of equity in higher education. Scholarships, student support services, and community engagement programs highlight its dedication to making higher education accessible to all, especially to marginalized groups. This inclusive environment enriches classroom learning while fostering mutual respect, understanding, and cultural exchange.

Looking ahead, the campus seeks to enhance its academic status by strengthening faculty development, diversifying courses, and integrating modern teaching-learning approaches, including digital tools and research-based pedagogy. With continued support from the University Grants Commission, local government, and community stakeholders, it is positioned to upgrade its facilities, expand its research capacity, and emerge as a model institution in the region. Its ongoing commitment to student-centered learning, quality assurance, and institutional accountability will remain the guiding principles for future growth.

In conclusion, Janajyoti Campus stands as a promising institution with a strong foundation and a clear vision for the future. The dedication of its faculty, staff, students, and stakeholders has enabled it to achieve notable progress, while its strategic plans ensure sustained development. Moving forward, the campus aspires not only to remain a provider of quality education but also to grow as a hub of research, innovation, and community development, contributing meaningfully to the advancement of higher education in Nepal.